

Short-term consultancy in Kosovo to develop and deliver a monitoring & evaluation module for social services	
Project title	Support for better social services for the most vulnerable groups in Kosovo
Location	Home-based and field visit to Pristina, Kosovo
Application deadline	December 16, 2018
Implementing organizations	<p>This is an EU funded project managed by European Union Office in Kosovo and the Government of Sweden and implemented by Save the Children International, Kosovo Office.</p> <p>The co-partner is the European Centre for Social Welfare Policy and Research, an UN-affiliated intergovernmental organisation in Vienna.</p>
Period	January to March 2019
Contract type	Short-term consultancy contract (with deliverables)
Reports to	Coordinator, European Centre for Social Welfare Policy and Research
Budget	8 non-consecutive days including 2 days in Pristina, Kosovo.
Project goal	The project contributes to the effective transformation and decentralization of the social service system in Kosovo's municipalities. By providing technical assistance, capacity development and a monitoring & evaluation model, the project aims for improved quality, availability and sustainability of local social and community-based service delivery for children and vulnerable people living at social risk.
Purpose of M&E module	<p>This consultancy is part of a larger focus on an M&E system to contribute and provide for quality social services.</p> <p>The consultant is responsible for the development and implementation of an M&E training module for staff of the Ministry of Labour and Social Welfare Policy.</p> <p>The training purpose is to guide the development of the M&E capacities of the Ministry. The module will build upon the lessons learnt and findings from project partners. It should provide models and tools for practical implementation as well as mechanisms to</p>

	assess the quality of the provided social services in comparison to the local needs. The module is also used to adjust the social policies and support measures using evidence-based practices and findings.
Scope and activities	<p>In close collaboration with European Centre staff, the consultant will:</p> <ul style="list-style-type: none"> • Develop a comprehensive, practical M&E training module for the needs of MLSW, to be able to monitor the quality of the provided community-based social services. • Examine the existing capacities and training needs of the staff and their needs, as well as the impediments in the functionality of the system, in order to be able to offer practical tools and remedies to overcome those and to make the M&E system operational. • Deliver a 2-day training for MLSW staff. • Report on the implementation of the training module
Deliverables (in English)	<ul style="list-style-type: none"> • Agenda of the 2-day training module • PowerPoint presentations for the training module • Handouts and training materials
Qualification and Experience	<ul style="list-style-type: none"> • University degree (Masters' mandatory, PhD an advantage) in public policy, social work, public administration or any related field in the social sciences • Evidence of a high level of evaluation knowledge and expertise • Extensive professional experience in social service delivery and municipal governance in Kosovo • Strong analytical and facilitation skills • Excellent oral and written knowledge of English, knowledge of Albanian an advantage
Application	<p>For further information on this consultancy, please contact Rahel Kahlert (Tel. (+ 43 1) 319 45 05; e-mail: kahlert@euro.centre.org). Please send your application with your C.V. and a one-page letter of motivation (all in English) to kahlert@euro.centre.org by December 16, 2018.</p>