

Dear all,

Herewith we would like to provide some organisational details concerning your visit in the Slovak Republic.

Currency in Slovakia

Official currency of Slovakia is “**Slovak koruna**”. You could change it in any bank in your country, directly at the airport (but it depends on the time of your arrival) or in Bratislava. There are some services you can pay by Euro (taxi, additional services in hotel, for example), but the most frequent currency is “Slovak koruna” (you will need it for informal dinner on Sunday, for example). Of course, there are number of services you could pay by card (shops, tickets, etc.).

Travel information

You can travel to [Bratislava Airport \(SK\)](#) or [Vienna International Airport Schwechat](#), which is located only 40 km from Bratislava. There is direct bus connection from Vienna airport to Bratislava (EUROLINES, BLAGGUS, ÖBB), bus stop is directly in front of entry/exit of airport hall (the bus schedule can be found at: <http://195.110.223.18/TicketShop/DesktopDefault.aspx>).

Using the bus from airport to Bratislava there are two possibilities where get off:

1) you will arrive at the **Bus Station Mlynské Nivy**. From there, please take the taxi or the **bus no.209** and get off at **Kolárovo námestie** (100 m to Hotel Tatra on the left side or ...

2) the second possibility (depending on company providing connection and time) is to get off at **NOVY MOST STATION**. According to the bus schedule (from September 2008) it is the more frequent connection.

Pls find below the link to the google map how to reach the HOTEL TATRA from this station by walking (17-20 minutes), if you want. We recommend to take a taxi to the hotel – there are several taxis there. <http://maps.google.com/maps?hl=en&tab=wl>

Arriving at the Bratislava airport we recommend you to use bus no.61, get off at Karpatská and then cross the road (10 minutes to the Hotel Tatra) – see link to the google map (<http://maps.google.com/maps?hl=en&tab=wl>)

Informal dinner on Sunday, 7 September

We will meet at **7.30 pm in the lobby of the Hotel Tatra** and walk together to the restaurant where the dinner takes place (8 minutes to walk from Hotel Tatra).

If you want to join us but did not confirm your participation yet, please contact us immediately. For those who arrive late in the evening but would like to join the dinner, a city map will be provided at the hotel reception.

Please note that the costs for the informal dinner on Sunday are not covered by the workshop budget.

Venue of the workshop and meeting point on Monday

The workshop and the Regional Network meeting of CEE countries take place at the Institute for Labour and Family Research (address: Zupné námestie 5-6, Bratislava) which is in walking distance from Hotel Tatra.

On Monday, 8 September, we will **meet at 8.20 in the lobby of Hotel Tatra** and walk together to the venue of the meeting. If you are late, a city map will be provided at the hotel reception.

Reimbursement form

Please find attached the reimbursement form, relevant not for all but for many of you. Pls read it carefully and submit it with all requested documents not later than 30 September 2008.

If you have any further questions regarding the details of your stay in Bratislava, please don't hesitate to contact Daniel by mail or phone (mobile phone: 00421 948 341 936) or the Secretariat at the Institute for Labour and Family Research (Lucia Tomkovcičova, phone (00421 2) 20 441 401).

We are looking forward to meeting you in Bratislava!

Renate and Daniel